

Recruitment Specialist (Phuket).Negotiationsaa

Job Title: Recruitment Specialist (Phuket)

Salary: Negotiations

Job Descriptions:

- Develop and implement effective recruitment strategies to attract a diverse pool of qualified candidates.
- Source candidates using various methods, including job boards, social media, networking, and employee referrals.
- Screen resumes and applications; conduct initial interviews; and assess candidate qualifications.
- Coordinates and schedules interviews between candidates and hiring managers.
- Provide a positive candidate experience by keeping applicants informed and engaged throughout the recruitment process.
- Stay current with industry trends and best practices in recruitment and talent acquisition.
- Participate in any networking opportunities to promote the company and attract potential candidates.
- Assist with onboarding new hires, ensuring a smooth transition into the company.



Qualifications:

- Bachelor's degree in Human Resources, Business, or a related field.
- 1-2 years of experience in recruitment, preferably in a corporate or agency setting.
- Familiarity with various sourcing techniques and tools, including social media recruiting.
- Strong interviewing and assessment skills.
- Excellent communication and interpersonal skills.
- Ability to work in a fast-paced environment and manage multiple recruitment projects simultaneously.
- Strong organizational skills and attention to detail.
- Ability to build and maintain relationships with candidates, hiring managers, and external partners.
- Knowledge of employment laws and regulations.

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